



**Meeting of the CCG Governing Body
to be held from 09.15–12.30hrs on Tuesday, 22 January 2019 at
The John Peel Centre, Church Walk, Stowmarket, Suffolk, IP14 1ET**

***The Governing Body will be available to meet with members of the public from
09.00-09.15hrs***

AGENDA

GENERAL BUSINESS

- 09.15 1. **Apologies for Absence** Dr Mark Shenton
- 09.17 2. **Declarations of Interest** All
To declare any interests specific to agenda items
Declarations made by members of the Governing Body are listed in the CCG's Register of Interests. The Register is available via contact with the CCG's Corporate Governance Officer or at the CCG website.
- 09.20 3. **Minutes of the previous Ipswich and East Suffolk CCG Governing Body meeting** Dr Mark Shenton
To approve as a correct record the Minutes of the Ipswich and East Suffolk CCG Governing Body meeting held on 27 November 2018.
- 09.25 4. **Matters arising and review of outstanding actions.** Dr Mark Shenton
To note and endorse how we have responded to the outstanding issues which arose at the last meeting.
- 09.30 5. **General Update** Ed Garratt
What has been happening in the CCG since the last meeting?
To receive a verbal report.
- 09.35 6. **Chair/Chief Officer Action – 01/2018 – Winter Food** Amanda Lyes
To receive and endorse a recent Chair/Chief Officer action
Report No:
IESCCG 19-01

STRATEGY

- 09.40 7. **Patient Story**
- 10.00 8. **Felixstowe Minor Injury Unit (MIU) re-provision and Frailty Offer** Richard Watson
To receive and approve a report from the Chief Transformation Officer Report No:
IESCCG 19-02
- 10.15 9. **East and West Suffolk Mental Health & Emotional Wellbeing Strategy (2019-2029)** Richard Watson
To receive and approve a report from the Chief Transformation Report No:
IESCCG 19-03

Officer

- 10.30 **BREAK**
- 10.50 **10. Speech, Language and Communication** *Richard Watson*
To receive and approve a report from the Chief Transformation
Officer *Report No:*
IESCCG 19-04
- 11.00 **11. Operational Plan 2019/20 and 2020/21** *Richard Watson*
To receive and endorse a report from the Chief Transformation
Office *Report No:*
IESCCG 19-05

FINANCE, PERFORMANCE AND SCRUTINY

- 11.05 **12. Integrated Performance Report - Are the CCGs finances, performance and quality on track?** *Chief Officers*
To receive and note a report from Chief Officers. *Report No:*
IESCCG 19-06
- *Integrated Performance Report Supporting Information* *IESCCG 19-06a*
- 11.40 **13. Governing Body Assurance Framework** *Graham Leaf*
To review and approve the current Governing Body Assurance
Framework *Report No:*
IESCCG 19-07
- 11.45 **14. Freedom of Information** *Amanda Lyes*
To receive and note a report from the Chief Corporate Services
Officer *Report No:*
IESCCG 19-08
- 11.50 **15. Procurement Update – Summary of Activity 2018/19** *Jane Webster*
To receive and note a report from the Acting Chief Contracts
Officer *Report No:*
IESCCG 19-09

GOVERNANCE AND CORPORATE BUSINESS

- 12.00 **16. Brexit Planning** *Amanda Lyes*
To receive and note a report from the Chief Corporate Services
Officer *Report No:*
IESCCG 19-10
- 12.05 **17. Remuneration and HR Committee Terms of Reference** *Amanda Lyes*
To receive and approve a report from the Chief Corporate
Services Officer. *Report No:*
IESCCG 19-11
- 12.07 **18. Minutes of Meetings:** *Graham Leaf*
To receive a report from the Lay Member for Governance
seeking the endorsement of minutes and decisions from Ipswich
and East Suffolk CCG Sub Committees, those being; *Report No:*
IESCCG 19-12
- a) Audit Committee**
The unconfirmed minutes of a meeting held on 4 December
2018
- b) Finance and Performance Committee**
The confirmed minutes of a meeting held on 20 November
2018 and unconfirmed minutes of a meeting held on 18
December 2018.
- c) Community Engagement Partnership**
Minutes from a meeting held on 12 November 2018
- d) Ipswich and East Suffolk CCG Primary Care Commissioning Committee**

e) CCG Joint Collaborative Group

The unconfirmed minutes of a meeting held on 6 December 2018

- 12.10 **19. Date and Time of future Governing Body meetings**
9.00am–13.00pm, Tuesday, 26 March 2019, Hadleigh Town Hall, Market Place, Hadleigh, Suffolk, IP7 5DN
- 12.15 **20. Questions from the public – Maximum 15 minutes**
Please note questions should relate to the items under discussion and must be a question rather than statement. Where individuals deviate from this requirement they will be asked to stop and will not be invited to take any further part in the meeting.

Exclusion of the Press and Public

The Governing Body is recommended to exclude representatives of the press, and other members of the public, from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest; Section 1(2), Public Bodies (Admission to Meetings) Act 1960.