



**Annual General Meeting of the CCG Governing Body  
to be held from 09.15–13.00hrs on Tuesday, 23 July 2019 at  
Riverside Centre, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL**

***The Governing Body will be available to meet with members of the public from  
09.00-09.15hrs***

## **AGENDA**

- 09.15 1. **Apologies for Absence** *Graham Leaf*
- 09.17 2. **Ipswich and East Suffolk CCG – Annual Report and Accounts  
2018/19** *Graham Leaf/  
Ed Garratt  
IESCCG/19-37*
- Link to report on CCG website –  
<http://www.ipswichandeastsuffolkccg.nhs.uk/Aboutus/AnnualReport.aspx>*
- and;
- 2018/19 CCG Annual Assessment** *Ed Garratt  
IESCCG/19-37a*
- 09.30 3. **Annual Audit Letter 2018/19** *Jane Payling  
IESCCG/19-38*
- 09.40 **Questions and Answers**

### **GENERAL BUSINESS**

- 09.50 1. **Apologies for Absence** *Graham Leaf*
- 09.52 2. **Declarations of Interest** *All*  
*To declare any interests specific to agenda items  
Declarations made by members of the Governing Body are listed  
in the CCG's Register of Interests. The Register is available via  
contact with the CCG's Corporate Governance Officer or at the  
CCG website.*
- 09.53 3. **Minutes of the previous Ipswich and East Suffolk CCG  
Governing Body meeting** *Graham Leaf*  
*To approve as a correct record the Minutes of the Ipswich and  
East Suffolk CCG Governing Body meeting held on 21 May 2019.*
- 09.55 4. **Matters arising and review of outstanding actions.** *Graham Leaf*  
*To note and endorse how we have responded to the outstanding  
issues which arose at the last meeting.*
- 10.00 5. **General Update** *Ed Garratt*  
*What has been happening in the CCG since the last meeting?  
To receive a verbal report.*

## STRATEGY

- 10.05 6. **Patient Story**
- 10.25 7. **Maternity Transformation Programme Overview**  
*To receive and note a report from the Chief Nursing Officer* Lisa Nobes  
Report No:  
IESCCG 19-39
- 10.35 8. **Adult and Children's Community Wheelchair Services –  
Overview of Service and Performance Review**  
*To receive and note a report from the Acting Chief Contracts  
Officer* Jane Webster  
Report No:  
IESCCG 19-40
- 10.45 9. **Procurement Update**  
*To receive and note a report from the Acting Chief Contracts  
Officer* Jane Webster  
Report No:  
IESCCG 19-41
- 10.50 10. **Integrated Care System (ICS) Cancer Programme Update**  
*To receive and note a report from the Chief Transformation  
Officer* Nerinda Evans  
Report No:  
IESCCG 19-42

11.00 **BREAK**

## FINANCE, PERFORMANCE AND SCRUTINY

- 11.15 11. **Workforce Update incorporating the Interim People Plan**  
*To receive and note a report from the Chief Corporate Services  
Officer* Amanda Lyes  
Report No:  
IESCCG 19-43
- 11.20 12. **Financial Risks 2019/20**  
*To receive and note a report from the Chief Finance Contracts  
Officer* Jane Payling  
Report No:  
IESCCG 19-44
- 11.25 13. **Integrated Performance Report - Are the CCGs finances,  
performance and quality on track?**  
*To receive and note a report from Chief Officers.* Chief Officers  
Report No:  
IESCCG 19-45
- *Integrated Performance Report Supporting Information* IESCCG 19-45a
- 12.00 14. **Governing Body Assurance Framework**  
*To review and approve the current Governing Body Assurance  
Framework* Graham Leaf  
Report No:  
IESCCG 19-46

## GOVERNANCE AND CORPORATE BUSINESS

- 12.05 15. **Freedom of Information**  
*To receive and note a report from the Chief Corporate Services  
Officer* Amanda Lyes  
Report No:  
IESCCG 19-47
- 12.10 16. **Remuneration and HR Committee Revised Terms of  
Reference**  
*To receive and approve a report from the Chief Corporate  
Services Officer* Amanda Lyes  
Report No:  
IESCCG 19-48
- 12.30 17. **Audit Committee Annual Report**  
*To receive and note the CCG's Audit Committee Annual Report.* Graham Leaf  
Report No:  
IESCCG 19-49
- 12.35 18. **Minutes of Meetings:**  
*To receive a report from the Lay Member for Governance* Graham Leaf  
Report No:

**a) Audit Committee**

*The confirmed minutes of an Extraordinary meeting held on 20 May 2019 and unconfirmed minutes of a meeting held on 26 June 2019.*

**b) Remuneration and HR Committee**

*The unconfirmed minutes of a meeting held on 11 June 2019*

**c) Finance and Performance Committee**

*The unconfirmed minutes of a meeting held on 18 June 2019.*

**d) Clinical Scrutiny Committee**

*The unconfirmed minutes of a meeting held on 25 June 2019.*

**e) Community Engagement Partnership**

*Minutes from meetings held on 13 May 2019 and 10 June 2019*

**f) Ipswich and East Suffolk CCG Primary Care Commissioning Committee**

*The unconfirmed minutes of a meeting held on 21 May 2019*

**g) CCG Joint Collaborative Group**

*The unconfirmed minutes of a meeting held on 6 June 2019*

**h) Commissioning Governance Committee**

*Decision from a virtual meeting held on 31 May 2019*

12.40 **19. Date and Time of future Governing Body meetings**  
*9.00am–13.00pm, Tuesday, 24 September 2019, The Mix, 127 Ipswich Street, Stowmarket, Suffolk, IP14 1BB*

12.45 **20. Questions from the public – Maximum 15 minutes**  
*Please note questions should relate to the items under discussion and must be a question rather than statement. Where individuals deviate from this requirement they will be asked to stop and will not be invited to take any further part in the meeting.*

**Exclusion of the Press and Public**

*The Governing Body is recommended to exclude representatives of the press, and other members of the public, from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest; Section 1(2), Public Bodies (Admission to Meetings) Act 1960.*