



**Meeting of the CCG Governing Body  
to be held from 09.15–12.15hrs on Tuesday, 26 November 2019 at  
Two Rivers Medical Practice, 30 Woodbridge Road East, Ipswich, Suffolk, IP4 5PB**

***The Governing Body will be available to meet with members of the public from  
09.00-09.15hrs***

**AGENDA**

**GENERAL BUSINESS**

- 09.15 1. **Apologies for Absence** *Dr Mark Shenton*
- 09.17 2. **Declarations of Interest** *All*  
*To declare any interests specific to agenda items*  
*Declarations made by members of the Governing Body are listed in the CCG's Register of Interests. The Register is available via contact with the CCG's Corporate Governance Officer or at the CCG website.*
- 09.19 3. **Minutes of the previous Ipswich and East Suffolk CCG Governing Body meeting** *Dr Mark Shenton*  
*To approve as a correct record the Minutes of the Ipswich and East Suffolk CCG Governing Body meeting held on 24 September 2019.*
- 09.21 4. **Matters arising and review of outstanding actions.** *Dr Mark Shenton*  
*To note and endorse how we have responded to the outstanding issues which arose at the last meeting.*
- 09.25 5. **General Update** *Ed Garratt*  
*What has been happening in the CCG since the last meeting?*  
*To receive a verbal report.*

**STRATEGY**

- 09.30 6. **Patient Story**
- 09.50 7. **Ipswich and East Suffolk and West Suffolk CCG 2020-21 Commissioning Intentions** *Dr Mark Shenton*  
*To receive and note a report from the Director of Transformation and Strategy* *Report No:  
IESCCG 19-62*
- 10.00 8. **Integrated Front Door Model at East Suffolk and North Essex NHS Foundation Trust** *Richard Watson*  
*To receive and endorse a report from the Director of Transformation and Strategy* *Report No:  
IESCCG 19-63*

10.05	<b>9. Ipswich and East Suffolk (IES) Alliance Transformation Fund Update</b> <i>To receive and note a report from the Director of Transformation and Strategy</i>	Richard Watson Report No: IESCCG 19-64
10.15	<b>10. Integrated Care System (ICS) Workforce Update</b> <i>To receive and note a report from the Director of Corporate services and System Infrastructure</i>	Amanda Lyes Report No: IESCCG 19-65
10.25	<b>11. Procurement Update: Summary of Activity 2019/20</b> <i>To receive and note a report from the Director of Finance</i>	Jane Payling Report No: IESCCG 19-66
10.30	<b>12. My Care Record</b> <i>To receive and note a report from the Director of Corporate services and System Infrastructure</i>	Dr John Oates Report No: IESCCG 19-67
10.35	<b>BREAK</b>	
	<b><u>FINANCE, PERFORMANCE AND SCRUTINY</u></b>	
10.50	<b>13. Integrated Performance Report - Are the CCGs finances, performance and quality on track?</b> <i>To receive and note a report from Directors.</i>	Directors Report No: IESCCG 19-68
	• <i>Integrated Performance Report Supporting Information</i>	IESCCG 19-68a
11.30	<b>14. Governing Body Assurance Framework</b> <i>To review and approve the current Governing Body Assurance Framework</i>	Graham Leaf Report No: IESCCG 19-69
	<b><u>GOVERNANCE AND CORPORATE BUSINESS</u></b>	
11.35	<b>15. Approval of Constitution Amendments and Separation of Detailed Financial Policies</b> <i>To receive and approve a report from the Director of Finance</i>	Jane Payling Report No: IESCCG 19-70
11.40	<b>16. 2019 Emergency Planning Resilience and Response (EPRR) Core Standards Audit</b> <i>To review and note a report from the Director of Nursing</i>	Lisa Nobes Report No: IESCCG 19-71
11.45	<b>17. Declaration of Interests</b> <i>To receive and note a report from the Director of Corporate services and System Infrastructure</i>	Amanda Lyes Report No: IESCCG 19-72
11.47	<b>18. Joint CCG Collaborative Group Revised Terms of Reference</b> <i>To receive and approve revised terms of reference for the Joint CCG Collaborative Group.</i>	Amanda Lyes Report No: IESCCG 19-73
11.50	<b>19. Minutes of Meetings:</b> <i>To receive a report from the Lay Member for Governance seeking the <b>endorsement</b> of minutes and decisions from Ipswich and East Suffolk CCG Sub Committees.</i>	Graham Leaf Report No: IESCCG 19-74
	<b>a) Audit Committee</b> <i>The unconfirmed minutes of a meeting held on 1 October 2019</i>	
	<b>b) Remuneration and HR Committee</b> <i>The unconfirmed minutes of a meeting held on 9 October 2019</i>	

- c) **Financial Performance Committee**  
*The unconfirmed minutes of a meeting held on 17 September 2019*
- d) **Clinical Scrutiny Committee**  
*The unconfirmed minutes of a meeting held on 22 October 2019.*
- e) **Community Engagement Partnership**  
*Minutes from meetings held on 9 September 2019 and 15 October 2019*
- f) **Ipswich and East Suffolk CCG Primary Care Commissioning Committee**  
*The unconfirmed minutes of a meeting held on 22 October 2019*
- g) **CCG Joint Collaborative Group**  
*The unconfirmed minutes of a meeting held on 8 October 2019*

11.55 **20. Date and Time of future Governing Body meetings**  
*9.00am–13.00pm, Tuesday, 28 January 2020, Kesgrave Conference Centre, Twelve Acre Approach, Kesgrave, Suffolk*

12.00 **21. Questions from the public – Maximum 15 minutes**  
*Please note questions should relate to the items under discussion and must be a question rather than statement. Where individuals deviate from this requirement they will be asked to stop and will not be invited to take any further part in the meeting.*

#### **Exclusion of the Press and Public**

*The Governing Body is recommended to exclude representatives of the press, and other members of the public, from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest; Section 1(2), Public Bodies (Admission to Meetings) Act 1960.*