



IPSWICH & EAST SUFFOLK CCG Governing Body
ACTION LOG: 26 November 2019 (updated)

MINUTE	DETAILS	ACTION	BY WHOM	TIMESCALE/UPDATE
Meeting of 24 September 2019				
19/091	Patient Story – Emergency Food Fund	The Governing Body noted the presentations and it was agreed that a further update would be provided at the end of the programme during the Spring of 2020.	Maddie Baker-Woods	March 2020
Meeting of 26 November 2019				
19/106	Matters Arising and Review of Outstanding Actions	19/101 – East Suffolk and North Essex NHS Foundation Trust mortality figures – it was reported that discussions had taken place outside of the meeting. There had been improvement in the June/July 2019 figures and the situation would continue to be monitored closely via the Alliance. The Deputy Chief Nursing Officer agreed to incorporate detail within future integrated performance reports.	Nichole Day/Lisa Nobes	SHMI data to be reported within IPR pack. Member of Clinical Quality Team attends Learning from deaths meetings at ESNEFT.
19/111	Ipswich And East Suffolk (LES) Alliance Transformation Fund Update	The Director of Strategy and Transformation advised that monitoring would continue via the Financial Performance Committee with an evaluation report being presented to the May 2020 Governing Body.	Richard Watson	Added to the Forward Plan
19/112	Integrated Care System (ICS) Workforce Update	The Governing Body noted the report and requested that it receive quarterly updates going forward.	Amanda Lyes	Added to Forward Plan
19/115	Integrated Performance Report	<p>ESNEFT - In response to questioning, it was explained that, when published, the Telford and Shrewsbury report in respect of maternity services would be reviewed for any lessons that could be learnt and should any issues become apparent locally they would be reported back to the Governing Body.</p> <p>Work would be carried out with the provider to review and improve performance in respect of the provision of scans for stroke patients within one hour. An update would be provided to the CCG's Clinical Executive.</p>	<p>Nichole Day/Lisa Nobes</p> <p>Nichole Day/Richard Watson</p>	<p>Report being reviewed to determine if any lessons are to be learnt for local maternity services and an updated will be provided for March 2020 Governing Body</p> <p>Conducted quality visits to both stroke units in ESNEFT – November 2019. Assurance sought re performance against key KPIs. There was an error in the IPR pack in respect of the one hour scan target is not a national KPI but rather an internal ESNEFT one. In addition, The threshold quoted of 100% was incorrect and it is actually 50% and the provider is meeting this at 64% in October 2019.</p>

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		NSFT - It was requested that a report on staffing levels and their impact on primary care be prepared for a future Clinical Executive meeting.	Nichole Day/Richard Watson	Performance has improved in October (68%). Departments continue to work closely with ED consultants to ensure that stroke patients are picked up as early as possible. Breach analysis monitored for learning and quality improvement. The report is being prepared.
19/123	Questions from the Public	The Governing Body was informed that the helpline set up for East of England Ambulance Service NHS Trust (EEAST) staff was only to be in place until 13 December 2019 and the CCGs were asked to support it being made permanent. The Chief Executive agreed to take the matter forward with EEAST.	Ed Garratt	03/12/19 - raised with EEAST CEO