

Referring to the Integrated Diabetes Service on SystemOne

The Integrated Diabetes Service at Ipswich hospital is now using SystemOne, which means any SystemOne surgeries can refer to the service electronically. The Service has published a template that you can add to your clinical tree to easily refer patients.

The template is called "Ipswich & East Suffolk IDS Referral". You can add this to your Clinical tree by going into Setup > Users & Policy > Organisation Preferences, then Clinical Policy > Clinical Tree Configuration. Once there, you can pick the tree you wish to amend and search for "IDS Referral" on the left, then double click it to add it to your tree.

The IDS Template has 3 pages to it which you will see along the top:

- URGENT & PRIORITY
- ROUTINE Consultant
- Community DSN

To refer a patient to IDS, select the correct tab and read the referral information that is displayed. Once you are happy, there are two steps you need to complete

1. Click the Record Sharing button on the template and set the sharing options for the patient so that IDS can see the patient record, and you can see what IDS enter.
2. Click the "Refer to Ipswich East Suffolk Diabetes Service" button. This will open the electronic referral window with a text box that you can type a referral narrative into. Once you are typed any information that you want to enter, simply press Ok at the bottom. All the other fields will be automatically filled in for you.

Finally, finish what you are doing and Save the patient record. **The referral will be sent at the point of saving.**

Viewing IDS Data

The Integrated Diabetes Service have published 2 views to allow easier viewing of Diabetic related information:

Diabetes Service View: This allows you to have a filtered view of consultations entered by members of the IDS team.

Key Processes: This shows the 9 Key processes that have been updated in the last year

You can add these views to your clinical tree by doing the following

1. Click **Setup > Users & Policy > Organisation Preferences**
2. Double click on the **Clinical Policy** Folder and click **Clinical Tree Configuration**
3. Pick the tree you want to add the views to and click **Amend**
4. On the left side, search for “Diabetes Service View2 or “Key Processes” and then double click to add them to the tree.

Once they're added, either one can be clicked on to see a filtered view of the information.