Meeting of the CCG Governing Body
to be held from 09.15–12.30hrs on Tuesday, 22 January 2019 at
The John Peel Centre, Church Walk, Stowmarket, Suffolk, IP14 1ET

The Governing Body will be available to meet with members of the public from 09.00-09.15hrs

AGENDA

GENERAL BUSINESS

09.15 1. Apologies for Absence

Dr Mark Shenton

09.17 2. Declarations of Interest

To declare any interests specific to agenda items
Declarations made by members of the Governing Body are listed in the CCG’s Register of Interests. The Register is available via contact with the CCG’s Corporate Governance Officer or at the CCG website.

09.20 3. Minutes of the previous Ipswich and East Suffolk CCG Governing Body meeting

Dr Mark Shenton

To approve as a correct record the Minutes of the Ipswich and East Suffolk CCG Governing Body meeting held on 27 November 2018.


Dr Mark Shenton

To note and endorse how we have responded to the outstanding issues which arose at the last meeting.

09.30 5. General Update

Ed Garratt

What has been happening in the CCG since the last meeting?
To receive a verbal report.

09.35 6. Chair/Chief Officer Action – 01/2018 – Winter Food

Amanda Lyes

To receive and endorse a recent Chair/Chief Officer action
Report No: IESCCG 19-01

STRATEGY

09.40 7. Patient Story

10.00 8. Felixstowe Minor Injury Unit (MIU) re-provision and Frailty Offer

Richard Watson

To receive and approve a report from the Chief Transformation Officer
Report No: IESCCG 19-02


Richard Watson

To receive and approve a report from the Chief Transformation
Report No: IESCCG 19-03
10.30 **BREAK**

10.50 **10. Speech, Language and Communication**
*To receive and approve* a report from the Chief Transformation Officer

*Richard Watson*

*Report No:* IESCCG 19-04

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11.00 **11. Operational Plan 2019/20 and 2020/21**
*To receive and endorse* a report from the Chief Transformation Office

*Richard Watson*

*Report No:* IESCCG 19-05

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**FINANCE, PERFORMANCE AND SCRUTINITY**

11.05 **12. Integrated Performance Report - Are the CCGs finances, performance and quality on track?**
*To receive and note* a report from Chief Officers.

*Chief Officers*

*Report No:* IESCCG 19-06

- Integrated Performance Report Supporting Information

*To review and approve* the current Governing Body Assurance Framework

*Graham Leaf*

*Report No:* IESCCG 19-07

11.45 **14. Freedom of Information**
*To receive and note* a report from the Chief Corporate Services Officer

*Amanda Lyes*

*Report No:* IESCCG 19-08

11.50 **15. Procurement Update – Summary of Activity 2018/19**
*To receive and note* a report from the Acting Chief Contracts Officer

*Jane Webster*

*Report No:* IESCCG 19-09

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**GOVERNANCE AND CORPORATE BUSINESS**

12.00 **16. Brexit Planning**
*To receive and note* a report from the Chief Corporate Services Officer

*Amanda Lyes*

*Report No:* IESCCG 19-10

12.05 **17. Remuneration and HR Committee Terms of Reference**
*To receive and approve* a report from the Chief Corporate Services Officer.

*Amanda Lyes*

*Report No:* IESCCG 19-11

12.07 **18. Minutes of Meetings:**
*To receive* a report from the Lay Member for Governance seeking the *endorsement* of minutes and decisions from Ipswich and East Suffolk CCG Sub Committees, those being:

a) **Audit Committee**
   *The unconfirmed minutes of a meeting held on 4 December 2018*

b) **Finance and Performance Committee**
   *The confirmed minutes of a meeting held on 20 November 2018 and unconfirmed minutes of a meeting held on 18 December 2018.*

c) **Community Engagement Partnership**
   *Minutes from a meeting held on 12 November 2018*

d) **Ipswich and East Suffolk CCG Primary Care Commissioning Committee**
e) CCG Joint Collaborative Group

The unconfirmed minutes of a meeting held on 6 December 2018

12.10

19. Date and Time of future Governing Body meetings
9.00am–13.00pm, Tuesday, 26 March 2019, Hadleigh Town Hall, Market Place, Hadleigh, Suffolk, IP7 5DN

12.15

20. Questions from the public – Maximum 15 minutes
Please note questions should relate to the items under discussion and must be a question rather than statement. Where individuals deviate from this requirement they will be asked to stop and will not be invited to take any further part in the meeting.

Exclusion of the Press and Public

The Governing Body is recommended to exclude representatives of the press, and other members of the public, from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest; Section 1(2), Public Bodies (Admission to Meetings) Act 1960.