

## *Appraisal for Revalidation – It's very straight forward!*

### **The new structure**

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Roll over contract from 2012-13 for appraisers, Simon Rudland appraisal lead for Suffolk

Hope that choice of appraisal platforms continues –input – with a single appraisal output form to make life easy for the RO!

### **What do you need to do?**

- Check your revalidation date – sent to you by the GMC
- Be systematic in capturing your learning
- Have good systems in place in the practice to share meeting minutes and summaries
- Get meeting summaries/minutes sent to you – important for locums
- Don't leave it to the last minute

### **Before revalidation, make sure you have:**

1. Doctor-specific patient feedback in the 5 years before revalidation
2. MSF in the 5 years before revalidation (currently tool not specified what matters is evidence of your reflection on feedback)
3. If either of these processes throws up issues you may need to repeat.
4. CPR every 18 months
5. Safeguarding children 3 yearly
6. [Significant event reviews](#), 2 each year
7. One audit in 5 year cycle
8. 250 credits in 5 year cycle – should be a breeze!
9. Record of completed annual appraisal

### **Top Tips**

- Go digital – write, attach/ scan, voice recognition!!!
- Make information capture super easy – you will do it! – Apps, Network drive, Dropbox, Evernote, Osmosis, eRCGP portfolio.
- Information capture should be at your fingertips whenever you are learning
- Don't worry about credits, just enjoy learning!
- Use Leicester Template for [structured case reviews](#)
- Audits should belong to you – 'quick and dirty' – ask questions of your own clinical practice
- Have a good spread of learning – PUNs and DENs are great!
- Look at your PDP and comment if you haven't achieved the learning outcome

Dr Simon Rudland, March 2013

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