

# Safeguarding Children and Adults Clinician Training

**Thursday 10 September 2020**  
**1.30pm - 6pm**  
**Microsoft Teams**

We really hope you will be able to join us for our online virtual education afternoon. If you are new to Teams there is guidance overleaf on how to join.

Time	Event	Description	How to Join:
1330-1355	<b>Annual Members Meeting</b>	To approve the annual report and accounts. <a href="#">Agenda</a>	<a href="#">Join Teams Meeting</a>
1400-1500	<b>Undertaking MCA assessments Option 1: for those with experience</b>	This is aimed at those professionals who are confident in their skills about undertaking an MCA Assessment – <i>led by Christine Hodby Lead Designated Adult SG Nurse and Linda Putland MCA and DoLs Advisor</i>	<a href="#">Join Live Event</a>
1400-1500	<b>Undertaking MCA assessments Option 2: Confidence in undertaking MCA assessments – for those without experience</b>	This is aimed at those professionals who haven't completed an MCA assessment or require a refresher – <i>led by Tabitha Griffin, Designated Adult Safeguarding Nurse</i>	<a href="#">Join Live Event</a>
1500-1515	<b>Break</b>		
1515-1525	<b>Suffolk Covid Outbreak Plan update</b>	<i>Stuart Keeble – Director of Public Health</i>	
1525-1625	<b>Safeguarding adults and children during COVID times.</b> What are the concerns and how should these be managed?	This will have an adult and children focus and will look at how we address issues moving forward - <i>led by Tabitha Griffin, Designated Adult Safeguarding Nurse and Jo Hutchings, Deputy Designated Nurse Safeguarding Children. Tabitha Griffin and Jo Hutchings</i>	<a href="#">Join Live Event</a>
1625-1640	<b>Break</b>		
1640-1710	<b>Perplexing Presentations</b>	<i>Perplexing Presentations (previously know as fabricated or induced illness) and Bruising and marks in children – both to be led by Dr Rachel Furley (Designate Doctor for safeguarding children for Suffolk)</i>	<a href="#">Join Live Event</a>
1710-1740	<b>Bruising and marks in children</b>		

Please note - these sessions will form part of your additional level 3 hours for both adult and children's safeguarding (so can be counted for both).

Separate to this you need to complete your mandatory CCG level 3 session at least every 3 years which will moving forward involve some modules on elearning as well as a virtual face to face session with the CCG Safeguarding team on local issues and case discussions.

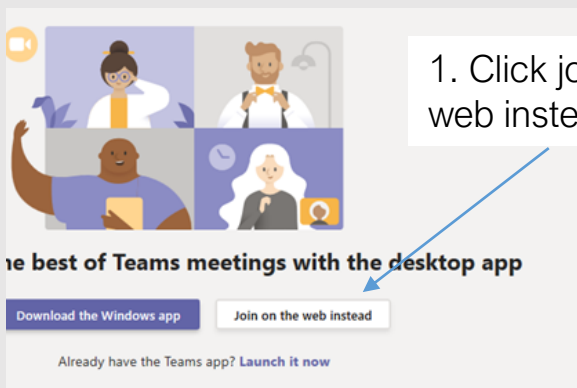
## How to Join a Teams Live Event

1. Click on the link provided.
2. If prompted to sign-up or enter your name, please do so and follow the instructions.
3. You should see a blue screen that says, "The live event hasn't started."
4. Once the Event has started, you will only see the person currently presenting and their presentation.
5. There will be a Q&A box on the right-hand side for you to ask your questions during the event. You can 'Like' other people's questions

## How to Join and Participate in a Teams Meeting

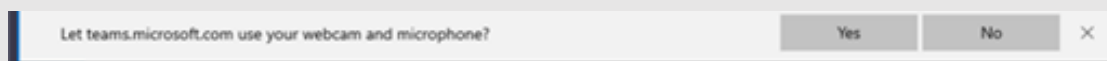
- Please ensure you are Logged onto the meeting in good time through the Microsoft Teams link included in the calendar invitation notes sent to you by Shelley Hart.
- If prompted to enter your name when logging in, please login with your name and practice.
- Please ensure once you are logged into the meeting that your microphone is muted and your camera is turned off.
- If you join late, join quietly and do not interrupt the conversation or the presentation.
- Background noise and audio feedback can disrupt the meeting. Please turn off your phone or anything else that might distract you or the other participants. When you are not speaking, please mute your mic.
- There will be an opportunity for questions after the presentations. If you wish to ask a question please use the 'raise your hand button' this can be found on the centre tab of your screen. The conversation panel will not be used during this meeting.
- When asking a question, please first state your name – this will help to identify you amongst a large number of people in attendance and also for minute-taking purposes.
- If you would like to submit a question prior to the meeting you can do so by emailing the meeting organiser at least one week in advance
- The meeting will be recorded to help with minute taking. By joining the meeting you are giving consent to being recorded.

## Instructions to join a 'Teams' meeting via the web link

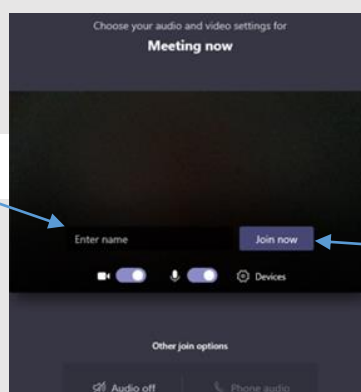


2. A window will open:

Click **Yes** so others can see and hear you in the meeting.



3. Enter your name



4. Click join now